

**Special Town Board Meeting  
August 8<sup>th</sup>, 2024, Minutes**

The August 8<sup>th</sup>, 2024, Sugar Creek Town Board meeting was called to Order at 5:00p.m., at Town Hall, by Chairman David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman - David Robers, Supervisor 2- David Clarbours, Supervisor 1 - Jamie Morin, Town Clerk - Sara Morin and Treasurer -Sharri Loveless.

Also present: Attorney Steve Koch and 3 Visitors

Supervisor 1 - Jamie Morin made a motion to approve the July 15<sup>th</sup>, 2024 minutes as printed, Supervisor 2 - David Clarbours seconded the motion. Motion carried unanimously.

Plantation Road Project – Bay Circle: Plantation Road project construction work to start August 15<sup>th</sup> or 16<sup>th</sup>, 2024. Weather permitting the project will be completed by August 21<sup>st</sup>, 2024.

In conjunction with the Plantation Road project, Road Supervisor - Greg Walbrandt stated Scott's Construction will complete seal coating for Bay Circle provided funds are available.

Chairman – David Robers made a motion to approve. Supervisor – Jamie Morin second the motion. Motion carried unanimously.

Unmaintained Roads – Create a List: Tabled

Memorandum of Understanding – Walworth County Sheriff's Department: Tabled

ARPA – Obligation of Funds: Per Attorney – Steve Koch, the Town needs to create a contract if there is any money left over other towns can request to use it.

Right of Way Permits: Per Attorney – Steve Koch, he spoke to the Building Inspector – Vince Budiac, they both agreed to recommend the Town create a permit for all accepted and approved roads. The residents will also be required to post a bond and have a survey completed prior to the work.

Budget Preparation: Tabled

Rural Insurance: Treasurer – Sharri Loveless requested Road Supervisor – Greg Walbrandt to review all items insured to ensure accuracy.

City of Elkhorn Fire & EMS: Treasurer – Sharri Loveless presented the amounts for Elkhorn Fire invoice \$77,487.56 and EMS invoice \$43,562.78 for the Board to review. Also, to budget for next year appropriately.

Next Town Board Meeting date is August 19<sup>th</sup>, 2024.

Supervisor 1 - Jamie Morin made a motion to Adjourn, Chairman - David Robers seconded the Motion. Motion carried unanimously.

Meeting Adjourned.

Respectfully Submitted,



Sara Morin, Town Clerk