

Town Board Meeting
November 18th, 2024, Minutes

The November 18th, 2024, Sugar Creek Town Board meeting was called to Order at 6:30p.m., at Town Hall, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman – David Robers, Supervisor – Jamie Morin, Supervisor – David Clarbour (Online), Town Clerk – Sara Morin, Treasurer - Sharri Loveless.

Also present: Road Supervisor – Greg Walbrandt, Attorney Koch, Sergeant – Nick Yohanek, and 1 visitor.

Supervisor – Jamie Morin made a motion to approve the November 7th, 2024 minutes as presented, Chairman – David Robers second the motion. Motion carried unanimously.

Treasurer’s Report: \$1,098,032.12 in cash assets as of November 18th, 2024 per Treasurer - Sharri Loveless. Chairman – David Robers motioned to approve the balance, Supervisor – Jamie Morin second the motion. Motion carried unanimously.

Fire Chief’s Report: Chairman – David Robers explained the increase in the Town’s cost for fire protection due to needing a new ladder truck etc.

Road Report: Road Supervisor - Greg Walbrandt stated the trucks are ready to go for winter. He stored the lawnmower. They’ve been putting up the snow fence around the town. Everything is going well.

Plow Truck: Tabled.

Elkhorn Area Fire/EMS Allocation: The new expenses for Fire/EMS are \$565,860.07 and \$190,235.32. Supervisor – Jamie Morin made a motion to accept the allocation agreement. Supervisor – David Clarbour second the motion. Motion carried unanimously.

Lucida Engagement Letter – 2025: The Board reviewed and discussed with Attorney Koch and there were no discrepancies. Chairman – David Robers motioned to approve new engagement letter. Supervisor – Jamie Morin second the motion. Motion carried unanimously.

ADM Policy: Tabled.

Memorandum of Understanding – Walworth County Sheriff’s Department: Attorney Koch will email the letter to the Walworth County Sheriff’s Department for approval. Chairman – David Robers made a motion to present to the WCSD for approval. Supervisor – Jamie Morin second the motion. Motion carried unanimously.

Unsightly Debris County Road H – Follow-Up: Chairman – David Robers is coordinating with a company to get everything cleaned up by December 4th, 2024. The fees incurred will go on the tax bill. Attorney Koch stated the Town has a warrant to complete.

Employee Banking Hours: Tabled.

Research New Website Options: Tabled.

Fee Increases – Operators, Cigarette, and Liquor Licenses: New amounts - Class “B” Beer: \$100.00, “Class B” Liquor: \$400.00, Class “A” Beer: \$150.00, “Class A” Liquor: \$400.00, Operator’s License: \$50.00, Tobacco & Vaping: \$100.00. Chairman - David Robers made a motion to update the new

amounts. Supervisor - David Clabour second the motion and send a letter to current businesses. Motion carried unanimously.

Public comment: None.

Clerk report: None.

Approval of bills: Supervisor – Jamie Morin made a motion to approve as presented. Chairman – David Robers second the motion. Motion carried unanimously.

Next Town Board Meeting: November 21st, 2024 at 10:00 a.m.

Supervisor – Jamie Morin made a motion to adjourn. Chairman – David Robers second the motion. Motion carried unanimously.

Meeting Adjourned.

Respectfully Submitted

A handwritten signature in black ink that reads "Sara Morin". The signature is written in a cursive, flowing style.

Clerk – Sara Morin