

Town Board Meeting  
March 17<sup>th</sup>, 2025 Minutes

The March 17<sup>th</sup> 2025 Sugar Creek Town Board meeting was called to Order at 6:30p.m., at Town Hall, by Chairman – David Robers.

All open meeting laws have been complied with for this meeting.

Present were Chairman – David Robers, Supervisor – Jamie Morin, Supervisor – David Clarbour, Town Clerk – Sara Morin, Treasurer - Sharri Loveless.

Also present: Attorney - Koch, Road Supervisor – Greg Walbrandt, and 2 visitors.

Approval of Minutes: Supervisor – Jamie Morin made a motion to approve the February 17<sup>th</sup>, 2025 minutes as presented. Supervisor - David Clarbour second the motion. Motion carried unanimously.

Treasurer's Report: \$1,440,798.03 in cash assets as of March 17<sup>th</sup>, 2025 per Treasurer - Sharri Loveless. Supervisor – Jamie Morin motioned to approve. Chairman – David Robers seconded the motion. Motion carried unanimously.

Fire Chief's Report: None.

Road Report: Road Supervisor – Greg Walbrandt plans on getting a list together of roads he'd like to seal coat. The 8000lb roads weight restriction has been lifted. He took all the snow fence down and did some brush cutting with the new winch. The winch makes tree and vine removal easier. He went around Sugar Creek and made a list of signs that are faded and need replacement. He will order the new signs and replace them once received.

Public comment: None.

Open Building Inspector Proposals:

1. Construction Site Inspectors of Wi: The Board reviewed the packet. There wasn't a listing of pricing to compare.

2. Wisconsin Building Inspectors: The Board reviewed the price packet and updated fee schedule. Supervisor – Jamie Morin made a motion to approve Wisconsin Building Inspectors as the Town Inspector and to reconsider the independent contractor position every five years. Supervisor - David Clarbour second the motion. Motion carried unanimously.

Don Winters Electric Estimate – Three Additional Outlets on Town Hall Interior North Wall: The Board reviewed the estimate in the amount of \$1,260.00 to provide and install conduit and wiring as necessary for three new receptacles on the north wall inside the hall. Installation of 20-amp circuit breaker. Supervisor - David Clarbour motioned to approve but not to exceed \$1,300.00. Chairman – David Robers seconded the motion. Motion carried unanimously.

Advia Working Capital Loan: Treasurer – Sharri Loveless would like to pay another \$30,000.00 on principal only and revisit next month. Chairman – David Robers made a motion to approve. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Operator's License: Isaac Roberts – Country Mobil, Thomas Tomasello - Dollar General, Blake Parsell – Silver Lake Inn. Supervisor - Jamie Morin made a motion to approve the operator's licenses as presented. Supervisor - David Clarbour second the motion. Motion carried unanimously.

ADM Policy: Supervisor - David Clarbour made a motion to table. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously. Tabled.

Open Book & BOR Dates: Open Book: July 30<sup>th</sup>, 2pm-4pm - Virtual. Board of Review: August 20<sup>th</sup> 5pm-7pm. Supervisor - Jamie Morin made a motion to approve. Chairman – David Robers seconded the motion. Motion carried unanimously.

Kalt Computer Consulting – PC/Laptop Estimates & Installation: Supervisor – David Clarbours made a motion to table to April. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Rezone Request – Richard Thelen, Tax Parcel # GSC 2700003, N5393 Granville Rd. Elkhorn, WI 53121. The rezone request is to change the current zoning of A-1 to C-3, to add additional acreage to build a house on land that's not being farmed. The Board reviewed the request. Chairman – David Robers motioned to approve the request. Supervisor – David Clarbours seconded the motion. Motion carried unanimously.

Rezone Request – Robert Thelen, Tax Parcel # GA 308300001 & GA 308300002, N5652 Kennel Rd. Elkhorn, WI 53121. The rezone request is to change the current zoning of C-1, C-3 to C-3 & C-1 to match wet land boundary. The Board reviewed the request. Chairman – David Robers motioned to approve the request. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

City of Burlington – Transfer of Liquor License: The Board reviewed boundaries and concluded the city is not part of Sugar Creek. Chairman – David Robers motioned to reconsider the previous motion. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously. Supervisor – David Clarbours motioned to deny the transfer. Supervisor – Jamie Morin seconded the motion. Motion carried unanimously.

Clerk report: None.

Approval of Bills: Supervisor – David Clarbours motioned to approve the bills as presented. Chairman – David Robers seconded the motion. Motion carried unanimously.

Next Town Board Meeting: April 21<sup>st</sup>, 2025 at 6:30 p.m.

Closed session the Town Board will meet in closed session pursuant to section 19.85 (1) (c) Considering employment, of any appointed employee over which the governmental body has jurisdiction or exercises responsibility. Re: Personnel Handbook. Roll Call Vote to Close Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes, Supervisor – David Clarbours – Yes.

\*\*\* Closed Session\*\*\*

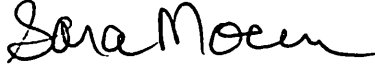
Reviewed. Roll Call Vote to Open Session; Chairman – David Robers – Yes, Supervisor – Jamie Morin – Yes, Supervisor – David Clarbours – Yes.

\*\*\*Open Session\*\*\*

Closed session item: Personnel Handbook: Supervisor – Jamie Morin motioned to table to May. Supervisor – David Clarbours seconded the motion. Motion carried. Tabled.

Motion to Adjourn: Supervisor – Jamie Morin motioned to adjourn. Chairman – David Robers seconded the motion. Motion carried unanimously.

Meeting Adjourned.  
Respectfully Submitted

  
Sara Morin